

TOWN OF AYLMER  
POLICE SERVICES BOARD

Wednesday, February 8, 2012  
Town Hall, Council Chambers  
4:00 p.m.

**Minutes**

1. Present are: Andre Reymer, Chief of Police  
David LaPointe, Councillor  
John Vandermeersch, Councillor  
John Forsdike, Member  
Bobbi Irwin, Secretary  
  
Absent are: Andy Anderson, Member
2. Disclosure of Interest  
None.
3. Adoption of Minutes (Jan 11/12)  
Moved by John Vandermeersch and John Forsdike Resolution 5-2012  
"That the Aylmer Police Services Board approves the minutes of January 11, 2012 as written."  
All in favour, Carried.
4. Confirmation of Agenda  
Moved by John Forsdike and John Vandermeersch Resolution 6-2012  
"That the Aylmer Police Services Board approves the agenda with the addition of item 9. k) Home and Garden Show."  
All in favour, Carried.
5. Delegation. None
6. Unfinished Business  
a) 2012 Budget  
It is noted that the 2011 will come in under budget.  
Moved by John Vandermeersch and John Forsdike Resolution 7-2012  
"That the Aylmer Police Services Board recommends to Council that the amount of \$21,000.00 in unfinished projects from the 2011 budget be charged as an expenditure for 2011 and reserved as a 2012 revenue."  
All in favour, Carried.
7. New Business  
a) Ipad Purchase for Board Members  
J. Vandermeersch notes that he has made the same recommendation to Town Council. Ipads are easier to carry than hard copies and more environmentally efficient than paper. The technology is there and we should be using it.  
  
A discussion takes place regarding the different types of technology available and what would best suit the Board's requirements.  
  
Chair D. LaPointe states that one issue that would need clarification would be ownership of this equipment, etc.  
  
The consensus of the Board is to table this item to the next meeting and see the outcome at the Council level.
8. Reports  
a) Detailed Trial Balance  
The report is for 2011 to date.  
b) Detailed Budget Report  
95% for 2011 with identified savings  
It is noted that the PSB is approximately 70 % under budget; the Capital is over by 10%.

- c) Quarterly Police Report  
Year end report, Auxiliary hours are up, doubled foot beat, exceeded school visits.  
Internet safety program well attended.
- d) Chief's Report  
A. Reymer reviews the report as submitted to the Board.
- e) Chief's Hours  
A. Reymer high lights some of his activities for the month.
- f) 2011-2017 Capital Forecast  
This report reviews the assets for the PSAP report.
- g) Police Cruiser Statistics  
The report submitted to the Board documents the mileage, fuel used and number of car washes.
- h) Court Stats  
1637 before courts some carry over several years.
- i) Training Record  
This report shows 1347 hours spent in training  
We are very well cross trained for the size of our force.  
We subcontract for such services as homicides etc.  
Officers must have 40 hours a year of training to stay current.
- j) Website Visitors Overview  
Google shows details of views on site.
- k) Home and Garden Show  
Moved by John Forsdike and John Vandermeersch Resolution 8-2012  
"That the Aylmer Police Services Board supports reserving of a booth for the Home and Garden Show to be held April 13, 14, 15 at the Community Complex and further approves the purchase of promotional material as handouts".  
All in favour, Carried.

9. Correspondence (Incoming)

- a) OAPSB, re: Support for OAPSB Governance Training Grant Proposal. Filed.
- b) Ministry of Community Safety and Correctional Services, re: Basic Constable Training Program. Filed.
- c) Ministry of Community Safety and Correctional Services, re: Ontario Tactical Advisory Body Training Conference. Filed
- d) Ministry of Community Safety and Correctional Services, re: Violent Crime Linkages Analysis System (ViCLAS) Annual Report. Reports filed by A. Reymer.
- e) Ministry of Community Safety and Correctional Services, re: Major Case Management Ontario Regulation 354/04. Reports filed by A. Reymer
- f) Ministry of Community Safety and Correctional Services, re: Public Safety Division – Branch Amalgamation. Filed.
- g) OAPSB, re: New Tort of Invasion of Privacy and its Implications on the Workplace. Filed.
- h) OAPSB, re: 50<sup>th</sup> AGM & Conference April 18-21/12 Registrations. A. Anderson to go to this conference.
- i) OAPSB, re: Accommodations for Conference. Filed.
- j) Email, re: Letter of Thanks to Officer. A. Reymer states that one of the officers received a nice letter from a young lady that had been in trouble with the law several years ago. She now has a success story on how she straightened her life around and credits the officer that handled her case at the time.
- k) Aylmer Police Service, re: Occupational Health and Safety Manual – FYI to be signed by the Chair.

Correspondence (Confirmation)

- a) OMERS, re: Winter 2011/2012 issue. Filed.

Correspondence (Outgoing)

Memo to Town Clerk re: PSB meetings. Filed.

The Board has been given permission to use council chambers as their primary meeting room; however the lower level can be used should the council chambers be required for other purposes.

10. Closed Session
  - a) Personal matters about an identifiable individual, including municipal or local board employees.  
Moved by John Vandermeersch and John Forsdike Resolution 9-2012  
"That the Aylmer Police Services Board adjourns to Closed Session at 5:06 pm for a matter about an identifiable individual, including municipal or local board employees."  
All in favour, Carried.  
  
Moved by John Forsdike and John Vandermeersch Resolution 10-2012  
"That the Aylmer Police Services Board does now rise from Closed Session at 5:20 p.m. with no report."  
All in favour, Carried.
11. Next Meeting Date  
March 14, 2012
12. Adjournment  
Chair D. LaPointe adjourns the meeting at 5:21 pm.