

TOWN OF AYLMER  
POLICE SERVICES BOARD  
Monday, April 8, 2013  
Town Hall, Council Chambers  
6:30 p.m.

**Minutes**

1. Roll Call  
Present are: Andre Reymer, Chief of Police  
David LaPointe, Chair  
John Vandermeersch, Councillor  
John Forsdike, Member  
Bobbi Irwin, Secretary  
Absent are: Andy Anderson, Member
2. Disclosure of Interest  
None
3. Adoption of Minutes (Mar. 11/13)  
Moved by John Vandermeersch and John Forsdike Resolution # 12-2013  
"That the Aylmer Police Services Board approves the minutes of March 11, 2013 as written".  
All in Favour, Carried.
4. Confirmation of Agenda  
Moved by John Forsdike and John Vandermeersch Resolution # 13-2013  
"That the Aylmer Police Services Board approves the agenda as presented."  
All in favour, Carried
5. Delegation  
None
6. Unfinished Business
  - a) 2013 Budget  
The budget has been approved by Town Council.
  - b) Co-ordinated Bargaining  
No updates at this time.
  - c) Owen Sound Police Service, re: Communications Service  
A. Reymer states that they went to Owen Sound for an on-site meeting.
7. New Business
  - a) Review of By-Law 1-2013, Board Governance  
Moved by John Forsdike and John Vandermeersch Resolution # 14-2013  
"That the Aylmer Police Services Board gives third and final reading to by-law 1-2013, Boards governance by-law".  
All in favour, Carried.
  - b) Business Plan - 2013  
The meetings are scheduled every three weeks and things are moving forward with a review of each of the 7 categories.
  - c) Annual Report 2012  
The report is to be reviewed by the Board and once approved it will be sent to Town Council.  
Some of the information will be utilized in the Business Plan.  
Members are asked to review the report in preparation for possible adoption at the May meeting.
8. Reports
  - a) Detailed Trial Balance  
It is noted that the first of the year is top heavy with such items as C.P.P. and other H.R. accounts.
  - b) Detailed Budget Report (Police, PSB, Capital)  
No major concerns respecting the reports provided.
  - c) Quarterly Police Report

The website maintained a lot of hits in January.

Completed 2 R.I.D.E. programs in January, one was funded the other was not.

We received 4 tips through Crime Stoppers. There were 12 cell phones charges laid in February. Auxiliary hours are picking up.

d) Chief's Report

Attended a two day labour conference, report is available in the dropbox.

The court house meetings are coming to a close, plans are to open early in 2014

Reviewing by-law enforcement options with the Town.

e) Chief's Hours

As presented.

f) Joint Health & Safety Minutes - March 16/13

Internal training over the last month, new Bio-hazard kits for cruisers and cell block.

Reviewing delayed airbag deployment in motor vehicle accidents.

g) Policies; AI-003 - Equal Opportunity; Discrimination and Workplace Harassment Prevention

AI-016 – Workplace Violence Prevention, AI-017 – Acoustic Hailing Devices, LE-024 – Domestic Violence Occurrences, LE-045 – Suspect Apprehension Pursuits

Some policies are new well others just require updating. Acoustic Hailing Devices, although we do not have one or intend to get one we are required to have a policy in place.

A suspect Apprehension pursuit is a standard form from the province.

Moved by John Forsdike and John Vandermeersch

Resolution # 15-2013

"That the Aylmer Police Services Board approves policy; AI-003 - Equal Opportunity; Discrimination and Workplace Harassment Prevention, AI-016 – Workplace Violence Prevention, AI-017 – Acoustic Hailing Devices, LE-024 – Domestic Violence Occurrences and LE-045 – Suspect Apprehension Pursuits as presented."

All in favour, Carried

9. Correspondence (Incoming)

a) OAPSB E-Blast, re: 2013 Spring Conference & AGM May 30 – June 1, 2013

A. Anderson will be approached to see if he wishes to attend.

b) OAPSB E-Blast, re: Notice of 2013 AGM, May 31, 2013 and Minutes from AGM April 20, 2012. Filed.

c) OAPSB E-Blast, re: Unpaid Fines in Ontario. Filed.

d) Chief Reymer, re: Block Parent

A. Reymer notes that the Block Parent program provides a safe haven for children in distress. It was run by a volunteer coordinator for many years but due to other commitments had to step down. If nobody comes forward to take over the program will die and it must be community driven. It is noted that it not only served children but the elderly and mental health persons as well.

Correspondence (Outgoing)

a) Welcome letters to A. Lebel and T. Polland Auxiliary Members.

10. Closed Session

a) For matters about an identifiable individual, including municipal or local board employees.

Moved by John Vandermeersch and John Forsdike

Resolution # 16-2013

"That the Aylmer Police Services adjourns to Closed Session at 7:25 pm. for the matter of about an identifiable individual, including municipal or local board employees.

All in favour, Carried.

Moved by John Vandermeersch and John Forsdike

Resolution # 17-2013

"That the Aylmer Police Services rises from Closed Session at 7:49 pm. with no report".

All in favour, Carried.

11. Next Meeting Date

May 13, 2013

12. Adjournment

Chair D. LaPointe adjourns the meeting at 7:50 pm.