

TOWN OF AYLMER
POLICE SERVICES BOARD
Monday, February 10, 2014
Town Hall, Council Chambers
6:30 p.m.

A G E N D A

1. Present are: Andre Reymer, Chief of Police
David LaPointe, Chair
John Vandermeersch, Councillor
John Forsdike, Member
Andy Anderson, Member
Bobbi Irwin, Secretary
2. Disclosure of Interest
None
3. Adoption of Minutes (Jan 13/14)
Moved by Andy Anderson and John Vandermeersch Resolution 11-2014
That the Aylmer Police Services Board approves the minutes of January 13, 2014 as written.
All in favour, Carried
4. Confirmation of Agenda
Moved by John Vandermeersch and John Forsdike Resolution 12-2014
That the Aylmer Police Services Board approves the agenda with the inclusion of an item for Closed Session.
All in favour, Carried.
5. Delegation
Sergeant Nick Novacich is in attendance today to educate and answer questions on the tazer. These units are now being referred to as CEW, Control Electronic Weapon.
The CEW affects the nervous system, but there are no reported deaths from the use of these units. Following deployment the unit can be downloaded to provide pertinent data.
The cartridge contains confetti like stripes that have a registration number on it to identify the user. Every time a CEW is deployed a 'Use of Force Form' must be completed by the Officer.
6. Unfinished Business
 - a) Co-ordinated Bargaining – update
There are no updates at this time.
 - b) Draft Budget 2014 – update
The budget is currently being refined.
 - c) Review of PSB Procedural By-Law
Items for discussion are;
 - Cruiser - reword Part 2 to eliminate the requirement to purchase a cruiser each year.
 - Legal Fees - review possibility of setting a reserve or maybe get in on the Town's account.
 - Donations to Charitable Organizations - donation from public relations account to non-profit organizations in particular ones that have historically been supported such as the Torch Run or Special Olympics.
 - Condolences for Bereavement for staff - empower the Chief to make a donation up to \$50.00 to the Charity of the staff's choice, this would be for any employee that qualifies under the Collective Agreement.

- Incorporate Closed Session Statement – to cover requirements of the Police Services Act.
- Expense of Police of Chief – the Chair of the Board be required to sign off for expenses incurred by the Chief.

7. New Business
None.

8. Reports

- Detailed Trial Balance (Dec 13/Jan 14)
Clarification is provided on several expenses.
- Detailed Budget Report (Police, PSB, Capital)
No concerns.
- Quarterly Police Report
No concerns.
- Chief's Report
High lights are reported.
- Chief's Hours
As presented.
- Policies
There are two sets of policies, the first are amendments to existing policies and the second are new policies.

Moved by John Vandermeersch and Andy Anderson Resolution 13-2014
That the Aylmer Police Services Board approves the following policies as amended:
AI-012-USE OF FORCE
AI-017-ACOUSTIC HAILING DEVICE
LE-002-COMMUNICATIONS AND DISPATCH
LE-026-MISSING PERSONS
MA-059-SPECIAL INVESTIGATIONS UNIT SOLICITOR GENERAL
All in favour, Carried.

Moved by John Forsdike and Andy Anderson Resolution 14-2014
That the Aylmer Police Services Board approves the following new policies:
AI-015 – BODY ARMOUR
MA-023-FACILITIES –STATION
MA-033-HEALTH AND SAFETY
MA-040-MISSION STATEMENT
All in favour, Carried.

9. Correspondence (Incoming)

- Tom Gervais, Zone Advisory re: Board Procedural By-law.
Changes will be incorporated into the Board's By-Law to recognize requirements for Closed Session.
- Ministry of Community Safety and Correctional Services, re: Cst. Coudenys - Certified Technician for Impaired Drivers.
A. Reymer states that Constable Coudenys is the latest to become a Certified Technician for Impaired Drivers.
- OAPSB, re: Ombudsman's Review of Ministry regarding Use-Of-Force. Filed
- Annual Health and Safety Policy.
To be signed by the Chair of the Board and the Chief.

Correspondence (Confirmation)
None.

10. Closed Session
Personal matters about an identifiable individual, including municipal or local board employees.
- Moved by John Forsdike and Andy Anderson Resolution 15-2014
That the Aylmer Police Services Board adjourns to Closed Session at 8:09 p.m. for matters about an identifiable individual, including municipal or local board employees.
All in favour, Carried.
- Moved by John Vandermeersch and John Forsdike Resolution-16-2014
That the Aylmer Police Services Board rises from Closed Session at 8:40 p.m. with the following to report:
- a) That the Aylmer Police Services Board approves the contracting of 'A Step Above' to provide vehicle cleaning and inspection to the Police Service.
- and further:
- b) That the Aylmer Police Services Board authorizes the Chief of Police to make a conditional offer of employment to Danny Hurst for the rank of Special Constable as part-time Court Security, upon successful completion of the conditions set forth.
All in favour, Carried.
11. Next Meeting Date
March 10, 2014
12. Adjournment
Chair LaPointe adjourns the meeting at 8:43 p.m.