

TOWN OF AYLMER
POLICE SERVICES BOARD
Thursday, January 22, 2015
Police Station
5:00 p.m.

Minutes

1. Present are: Greg Currie, Mayor
Sheri Andrews, Councillor
John Forsdike, Member
Bill Ungar, Member
A. Reymer, Chief
Bobbi Irwin, Secretary

2. Election of Chair and Vice-Chair
A. Reymer calls for nominations for Chair
Greg Currie nominates Sheri Andrews
John Forsdike seconds the nomination
Sheri Andrews agrees to let her name stand.
A. Reymer calls for any further nominations
A. Reymer calls a third and final time for nominations.
Seeing none, Sheri Andrews accepts the position of Chair.

John Forsdike nominates Bill Ungar as Vice-Chair
Sheri Andrews seconds the nomination.
Bill Ungar agrees to let his name stand.
A. Reymer calls for any further nominations
A. Reymer calls a third and final time for nominations.
Bill Ungar accepts the position of Vice-Chair

3. Disclosure of Interest
None.

4. Adoption of Minutes (Nov 17/14)
Moved by John Forsdike and seconded by Bill Ungar Resolution 1-2015
That the Aylmer Police Services Board minutes of November 17, 2014 be approved as written.
All in favour, Carried.

5. Confirmation of Agenda
A. Reymer provides the Health and Safety sign off sheet for 2015
Moved by Greg Currie and seconded by Bill Ungar Resolution 2-2015
That the Aylmer Police Services Board approves the agenda for January 22, 2015 with the addition of the
Health and Safety sign off for 2015 under Reports 9 (g).
All in favour, Carried.

6. Delegation
Aylmer Police Association President, Ray Kaastra and Aylmer Police Association Secretary/Treasurer
Marsha Geling are present to welcome the new Board members.
R. Kaastra encourages the members to education themselves on policing matters and offers to assist in
anyway possible. Historically the Association and the Board have had a good working relationship and
hopes that will continue.

M. Geling notes that being a small service will only have two members on the Executive representing the
Association. M. Geling also extends an open invitation for the members to call or email should they have
any questions.

It is noted that the collective agreement do not include auxiliary members or jail guards.

T. Kaastra and M. Geling depart at this time.

7. Unfinished Business
- a) Chief Reymer - New Violation Form and Fee Recovery Proposal
 A Reymer states that they have developed a Violation/Vehicle Check Notice, as an alternative to issuing a ticket for minor vehicle issues. If the owner complies with the requirements for repair they will only be charged a \$10.00 administration fee, which will not reflect on MTO records.
 This may be enforced through other jurisdictions and we will receive compliance notification.
- Moved by Bill Ungar and seconded by John Forsdike Resolution 3-2015
 That the Aylmer Police Services Board accepts the new Violation/Vehicle Check Notice process along with the established fee and further that By-Law 2-2015 being the fee structure schedule is approved as presented.
 All in favour, Carried.
- b) Draft 2015 Budget
 A Reymer states that there have been no changes to the proposed 2015 budget as drafted in November. We are pretty much on target with the 2014 budget.
 John Forsdike and Bill Ungar volunteer to be on the Budget Committee and assist the Chief.
- A. Reymer notes that Tom Gervis will be coming to speak to Council on January 28th and will provide a more in-depth training session for members at a later date.
8. New Business
- a) Fee Structure By-Law to incorporate New Vehicle Violation Notice
 This items has already been addressed under 5 a) of the agenda.
- b) Review of Board Governance By-Law 1-2014
 It is suggested that the Board review the by-law and provide any comments to the Secretary to compile suggested updates to the governance by-law.
- A brief discussion takes place regarding the police vehicles and the use of reserve funds for maintaining the fleet.
9. Reports
- a) Detailed Trial Balance (Dec 2014)
 A. Reymer encourages members to contact him ahead of time if they have any concerns about any of the accounts and clarification will be provided.
 A. Reymer states that we have a contract with Owen Sound for round the clock dispatch.
 The By-Law Enforcement for parking works on a cost recovery basis.
- b) Budget Report - Police, PSB, Capital
 More updated information will be provided at the next meeting.
- c) Quarterly Police Report (Oct/Nov)
 This is in comparison to business plan goals; the reporting is two months behind.
 New website integrated with Facebook, this is a beneficial tool.
 A. Reymer reviews some of the highlights from the report
- d) Chief's Report
 A. Reymer summarizes the events for the month.
- e) Chief's Hours (Nov/Dec)
 As presented.
- f) Property Report for 2014
 As presented.
- g) Health and Safety Policy
 This is signed by the Board Chair then posted on the Health and Safety bulletin board.
10. Correspondence (Incoming)
- a) Ministry of Community and Safety Correctional Services – Staffing Changes
- b) OAPSB E-Blast – Vacancy Information. It is noted that many services are short Provincial Appointees.
- c) OAPSB E-Blast – Welcome New Board Members. Filed.
- d) OAPSB E-Blast - Summit on Economics of Policing. Filed.
- e) madd – letter of thanks to Chief Reymer for continued support. Filed.

11. Outgoing Correspondence
None.

12. Closed Session
Personal matters about an identifiable individual, including municipal or local board employees.

Moved by Bill Ungar and seconded by John Forsdike Resolution 4-2015
That that Aylmer Police Services Board does now adjourn to Closed Session at 6:30 p.m. for
matters about an identifiable individual, including municipal or local board employees.

Moved by Greg Currie and seconded by John Forsdike Resolution 5-2015
That the Aylmer Police Services Board rises from Closed Session at 6:39 p.m. and authorizes the Chief to
replenish the Confidential Informant account in the amount of \$240.00.
All in favour, Carried.

13. Next Meeting Date
The next meeting date will be at the call of the Chair

14. Adjournment
Chair S. Andrews adjourns the meeting at 6:40 p.m.