

TOWN OF AYLMER  
POLICE SERVICES BOARD  
Monday, September 16, 2013  
Town Hall, Council Chambers  
4:45 p.m.

**Minutes**

1. Roll Call

Present are: Andre Reymer, Chief of Police  
David LaPointe, Chair  
John Vandermeersch, Councillor  
John Forsdike, Member  
Andy Anderson, Member  
Bobbi Irwin, Secretary

2. Disclosure of Interest

3. Adoption of Minutes (May 13/13)

Moved by John Vandermeersch and seconded by Andy Anderson Resolution 25-2013  
That the Aylmer Police Services Board approves the Minutes of May 13, 2013 as written."  
All in favour, Carried.

4. Confirmation of Agenda

Moved by Andy Anderson and seconded by John Vandermeersch Resolution 26-2013  
That the Aylmer Police Service Board approves the agenda with the inclusion of the confirmation of the Business Plan, Board Appointments and Parking By-Law designation.  
All in favour, Carried.

5. Delegation

None

6. Unfinished Business

- a) Co-ordinated Bargaining - update  
Board Members note concern that this type of bargaining is geared to the larger services and would not provide any benefit to smaller strength services.
- b) Owen Sound Police Service, re: Communications Services – update.  
A. Reymer notes that there were minor challenges in the beginning but things are working fine now and is pleased with the service they are receiving.
- c) Business Plan 2013 – currently a working document  
The following comments were received from Penny Tolmie, Business Plan Committee Member:  
P. Tolmie states that she believes the 2013-2015 Business Plan is the best compiled plan to date. It covers many challenges the service faces such as drugs, bullying etc. It would be helpful for the service and planning for future needs if the community would provide feedback on this document.  
It is noted that the Plan for 2013-2015 was adopted by Resolution # 23-13.

7. New Business

- a) Provincial Appointments  
A. Reymer notes that there has been a delay in appointing Board Members, however they hope to have this taken care of in the very near future. It has been recommended that we send a letter asking that the Minister be allowed to confirm Mr. Forsdike's re-appointment until the Lieutenant Governor can sign the required documents. The Board is in favour of forwarding correspondence in respect to a bridge appointment for Mr. Fordike's re-appointment to the Board.
- b) Parking By-law Designation  
Moved by John Vandermeersch and Andy Anderson Resolution 27-2013  
"That the Aylmer Police Services Board approves the hiring of Lisa Bakker to the position of Municipal By-Law Enforcement Officer per the Town of Aylmer By-Law # 12-12 and amended by By-Law # 26-13, Section 5.1.  
All in favour, Carried.

8. Reports
  - a) Detailed Trial Balance  
No large purchases to date, except the vehicle which is not be reflected in these reports.
  - b) Detailed Budget Report (Police, PSB, Capital)  
We advertised for a duration of 4 months for officers and only received 20 applications.  
As previously mentioned we ordered the new vehicle (Explorer) and it should be here within 2 weeks, it is an all wheel drive vehicle. Although it was more expensive initially it will have a longer life, it will also provide more space for the officers with all of the gear that they must wear.  
We have spent 66% of the budget to date with no major concerns.  
The PSB budget is on target. We did not buy a lot of promotional items for Doors Open this year; however we did have approximately 130 persons participate.
  - c) Quarterly Police Report  
We had our first public complaint in three years, which has now been cleared.  
There will be some changes coming forward regarding the use of tazers for front line use. We will ensure the proper training is done, but we may need to buy more devices.  
Enforcement up is up 25% over last year, cell phone use is still occurring.  
School lectures include topics such as; bullying as well as cyber bullying.  
We investigated a complaint about a high school student trafficking to middle school students.  
Bike patrol is going well, the bike was donated to the service and is equipped with lights.
  - d) Chief's Report  
Attended a meeting in August to review the progress of the St. Thomas Court House. Participated in a meeting for the Aylmer splash pad.  
Attended a meeting in July with Victim Services, they explained the services that their organization provides.  
The Canadian Mental Health Association do have personnel that go to residents homes to provide assistance when required.
  - e) Chief's Hours  
As provided to the Board.
  - f) Joint Health and Safety Meeting – June 20/13  
No concerns noted.
9. Correspondence (Incoming)
  - a) AMO, re: OPP Begins Municipal Consultations on Billing Reform and Other Updates. Filed.
  - b) OAPSB, re: Presentation on 'The Impact of Implementing Technological Change'. Filed.
  - c) Ministry of Community Safety and Correctional Services, re: RIDE Grant. Filed.
  - d) Chief Reymer, re: Live Scan RTID  
This stands for Real Time Identification Device which will increase the time frame for identifying purposes although it is not currently in use, we will budget for it in 2014.
  - e) Town Council Resolution # 228-13, re: Mocha Shrine Parade 2014  
They will use the standard parade route for this event. The Board supports the Mocha Shrine parade scheduled for next year and suggest the use of auxiliary officers to cut down on the cost.
  - f) OAPSB, re: Zone 6 Meeting scheduled for October 16/13, EECC  
Chief Reymer along with all Board members intend to attend this Zone meeting.
  - g) OAPSB, re: Representative on OMERS Sponsors Corporation Board. Filed.
  - h) Chief Reymer, re: CEW Expanded Deployment. Filed.
  - i) Nexus Actuarial Consultants Ltd.  
This report touches on the benefit plan and note that some benefits are under utilized.
  - j) Thank you letter, East Elgin Community Complex re: Assistance during Canada Day Celebrations. F.Y.I.
  - k) Canada Post – New Hours of Operation. Filed.
  - l) Correspondence from Tom Gervais, Zone Advisory, re: Board Appointments.  
T. Garvis puts forth suggestions for the Board until such time as the re-appointment for Mr. Forsdike takes place.

Correspondence (Confirmation)

  - a) Hicks Morley re: Quarterly Report. Filed.
  - b) Ontario Civilian Commission, re: 2012 Annual Report. Filed.
10. Closed Session  
Personal matters about an identifiable individual, including municipal or local board employees.

Moved by John Vandermeersch and Andy Anderson

Resolution 28-2013

That the Aylmer Police Services Board do now adjourn to Closed for personal matters about an identifiable individual, including municipal or local board employees at 5:37 p.m.

All in favour, Carried.

Moved by Andy Anderson and John Vandermeersch

Resolution 29-2013

That the Aylmer Police Services Board rises from Closed Session at 5:56 p.m. with no report.

All in favour, Carried.

11. Next Meeting Date  
October 15 /13 at 4:45 p.m.
12. Adjournment  
Chair D. LaPointe adjourns the meeting at 5:58 p.m.