

TOWN OF AYLMER
POLICE SERVICES BOARD

Wednesday, April 11, 2012
Town Hall, Council Chambers
4:00 p.m.

Minutes

1. Roll Call
Present are: Andre Reymer, Chief of Police
David LaPointe, Councillor
John Vandermeersch, Councillor
John Forsdike, Member
Andy Anderson, Member
Bobbi Irwin, Secretary
2. Disclosure of Interest. None
3. Adoption of Minutes (March 14/12)
Moved by Andy Anderson and John Vandermeersch Resolution 16-2012
"That the Aylmer Police Services Board approves the minutes of March 14th, 2012 as written".
All in favour, Carried.
4. Confirmation of Agenda
Moved by John Vandermeersch and Andy Anderson Resolution 17-2012
That the Aylmer Police Services Board approves the agenda with the addition of item 9. i)
under correspondence noting the upcoming police week."
All in favour, Carried.
5. Delegation
a) Connie Morrison, re: Pay Equity Review
A. Reymer welcomes Connie Morrison.
C. Morrison states that she will answer questions the members may have on the process.
They have reviewed the pay grids in conjunction with the town.
Reviews may be required if there are any changes to positions or new comers starting, aside from
that at least every two years.
If an employee states that their position has changed substantially and they want a re-evaluation,
then a review should take place.
Commission recommends at least 4 to 5 years for full review.
If bargaining every two to three years it could be tied in with this for budget purposes as well.
It is a good practice to do a quick check every 6 months.
This would be for civilian administration staff, not Uniform Officers.
6. Unfinished Business
a) 2012 Budget
The Finance Committee has referred the budget back to the Board for a review.
A. Reymer states that he does have some new budget figures with a decrease from 4.99% to 3.9%.
Chair LaPointe and J. Vandermeersch will meet and resubmit to Town Council,

b) Ipad Purchase for Board Members
Leave on agenda for next month, no word from Town Council on their decision.
7. New Business
A. Reymer shows the new banner that will be displayed at the Home and Garden Show with the
new crest. This was produced by McBains and will be the new logo we will have new shoulder
flashes, lapel pins done as well it will be on the cruisers.

A. Reymer notes that the website is still under review.

8. Reports
 - a) Detailed Trial Balance
Record checks, very busy with requests in March, the funds are put into general revenue. We request a 1 week turn-a-round time and checks are for Aylmer residents only. If prints required we must access RCMP database.
Fire wall configuration may need to be include for next year we require a secure location that is well vented with a cage around the unit.
 - b) Detailed Budget Report
No major concerns.
 - c) Quarterly Police Report
Auxiliary hours were higher in February.
Concluded the RIDE programs.
We have been collecting data from the trailer; we try to get it in the community twice a week.
 - d) Chief's Report
High risk offenders meeting, a Sergeant attended on my behalf.
Annual report was completed and emailed out.
 - e) Chief's Hours
Report presented.
 - f) Property Room Audit
Notice to the Board that this has been completed.
 - g) 2011 Annual Report Review, emailed to members.

9. Correspondence (Incoming)
 - a) Ministry of Community Safety and Correctional Services, re: Changes to Part I Forms Under the Provincial Offences Act. Filed.
 - b) Ministry of Community Safety and Correctional Services, re: 2012 OACP Traffic Seminars. Filed.
 - c) OAPSB, Bulletin from Queen's Park in March. Filed.
 - d) Ministry of Community Safety and Correctional Services, re: Changes to Zone Staffing. Filed.
 - e) Ministry of Community Safety and Correctional Services, re: Elder Abuse Conference. Filed.
 - f) Karen Carman, Zone 6, re: Next Zone Meeting OPC May 9, 2012. Chair LaPointe, Andy Anderson and John Forsdike as well as the Chief to attend.
 - g) Ontario Municipal Management Institute, re: Sgt. N. Novacich, CMM II Police Specialist Independent body recognizes accreditations puts you on an even bar with peers in municipal personnel. It would be great if all supervisors were to obtain this. All sergeants have some recognition in this area.
Chair D. LaPointe asks the Chief to pass on the Boards appreciation and congratulations to Sergeant Novacich.
 - h) Email from Town Clerk, re: 2011 Funds from unfinished projects to 2012 reserve. Filed.
 - i) Ministry of Community Safety and Correctional and Services.
Police week – we have not had much success with this in the past we found the 'Doors Open' event to be much more successful and will take part again this year.

Correspondence (Confirmation)

- a) Email from A. Reymer, re: Relay for Life June 22, 2012. FYI.
- b) Email from A. Reymer, re: sent March 20/12, Crest & Flashes. FYI.
- c) Email from A. Reymer, re: sent April 5/12, Home and Garden Show schedule of workers. FYI.

Correspondence (Outgoing)

- a) Resolution to Town Council, re: Request for \$21,000.00 in unfinished projects from the 2011 budget be charged as an expenditure for 2011 and reserved as a 2012 revenue.

10. Closed Session
Personal matters about an identifiable individual, including municipal or local board employees.
Moved by John Forsdike and John Vandermeersch Resolution 18-12
"That the Aylmer Police Services Board adjourns to Closed Session at 5:03 pm for personal matters about an identifiable individual, including municipal or local board employees."
All in favour, Carried.

Moved by John Vandermeersch and John Forsdike Resolution 19-12
"That the Aylmer Police Services Board does now rise at 5:32 pm with no report."
All in favour. Carried.
11. Next Meeting Date
May 9, 2012
12. Adjournment
Chair D. LaPointe adjourns at 5:33 p.m.