

TOWN OF AYLMER  
POLICE SERVICES BOARD  
Monday, April 14, 2014  
Town Hall, Council Chambers  
6:30 p.m.

Minutes

1. Present are: Andre Reymer, Chief of Police  
David LaPointe, Chair  
John Vandermeersch, Councillor  
John Forsdike, Member  
Andy Anderson, Member  
Bobbi Irwin, Secretary  
Absent are: John Vandermeersch, Councillor
2. Disclosure of Interest  
None
3. Adoption of Minutes (Mar 10 /14)  
Moved by John Forsdike and Andy Anderson Resolution 31-2014  
That the Aylmer Police Services Board approves the minutes of the March 10, 2014 as written.  
All in favour, Carried.
4. Confirmation of Agenda  
Moved by Andy Anderson and John Forsdike Resolution 32-2014  
That the Aylmer Police Services Board approves the agenda with the inclusion of one an additional item for Closed Session.  
All in favour, Carried.
5. Delegation (Presentation to Pat Hovorka , Shane Hodgetts, Mike Milmine)  
A. Reymer introduces 3 police personnel that will be moving on and presents a plaque to the following: Pat  
-Hovorka #68 has been with the Police Service since 2002 as a security officer.  
-Shane Hodgetts #62 is a long standing member of the auxiliary commencing in 1999.  
-Mike Milmine #65 has been an auxiliary since 2003 but with personal changes in their lives including time  
constrains there are moving on.
6. Unfinished Business  
a) Draft Budget 2014 – update  
It is noted that the budget presented to Council will be part of the public meeting scheduled for  
April 22, 2014.  
b) Review of PSB Procedural By-Law  
The by-law will be deferred to the May meeting.
7. New Business  
a) Chief Reymer – 3M Cogent Inc. –Quote for Live Scan  
A. Reymer notes that this finger printing unit is  
Budget not approved currently, capital purchase time sensitive.  
In place by July 1<sup>st</sup>. 2 month turnaround when ordered.  
Photocopy fingerprints knows within 2 hours if person wanted  
Table top unit – hooks into computer, insert licence number, 2/3 cost is software.  
Security checks can be done on site, it is mandated anyway.  
b) Chief Reymer – Spectrum Communications – Quote for radio replacement  
Radio equipment tendered - current portable radios from 2005, \$9000.00  
Saving about \$2000.00.

Moved Andy Anderson and John Forsdike

Resolution 33-2014

That the Aylmer Police Services Board approves of the purchase of the Live Scan as per the quote received from 3M Cogent Inc. and the purchase of radios per quote from Spectrum Communications. All in favour, Carried.

- c) Chief Reymer – Extension to Temporary Employment Contract-Majik  
Currnet partime employee to fill in when officers not available  
Option to extend contract for additional 6 months.  
No objection from Association.

Moved by John Forsdike and Andy Anderson

Resolution 34-2014

That the Aylmer Police Services Board approves the hiring of Jeff Majik for an additional six month period from May to October 2014 as per the recommendation of the Chief of Police.  
All in favour, Carried.

8. Reports

- a) Detailed Trial Balance  
Clarification was given on the cell phones which is a 3 year contract, we recently changed the plan. It is noted that snow tires were purchased for the SUV.
- b) Detailed Budget Report (Police, PSB, Capital)  
We are sitting at 16% which is the last as year at this time.
- c) Quarterly Police Report  
February the foot beat had increased.  
With the resignation of two auxiliary, there will be a decline in the community services participation. CEW requires 12 hours of training.  
R. Kaastra is doing a pilot project at Immanuel Christian School; it involves science and logical thinking similar to (CSI).  
The traffic offences are down over last year.
- d) Chief's Report  
A. Reymer notes that they have sponsored and ad regarding distracted driving, similar to the Christmas Advertising. There will be a mock crash coming up at the high school which will involve the police and the fire.  
A. Reymer states that he has applied for a technology grant.
- e) Chief's Hours  
As presented
- f) 2013 Annual Report  
The report is available for members in the dropbox and on the website.

Moved by Andy Anderson and John Forsdike

Resolution 35-2014

That the Aylmer Police Services Board forward the 2013 Annual Report to Town Council and further that the Chief of Police attend the first Council meeting in May to present this report.  
All in favour, Carried.

- g) Scrimgeour & Company – Draft Financial Statement Ending 2013  
It is noted that Council receives a copy of the financial statement as well. A. Reymer will clarify a couple of items such as: the amortization, the \$46,000 and \$40,730 amounts as noted and report back to the Chair.

9. Correspondence (Incoming)

- a) Aylmer Police Joint Health and Safety Minutes (Mar 24/14). Filed.
- b) Chief Reymer – By-Law Enforcement - Invoice Q1 2014  
which indicates where the major problem areas may be.
- c) OACP – Zone Minutes (Dec 11/13). Filed.
- d) OAPSB – Zone 6 Agenda Package (April 9/14)  
It is noted that no one was able to attend.
- e) OAPSB – Ontario Cabinet Shuffle. Filed.
- f) OAPSB – Treasurers and Year End Report. Filed.
- g) OAPSB – Membership Opportunities. Filed.
- h) Ministry of Community Safety and Correctional Services – 11<sup>th</sup> Annual Communications  
Conference (June 1-3, 2014). Filed.
- i) Ministry of Community Safety and Correctional Services – Advisors Zone Assignment Changes

- j) Ministry of Community Safety and Correctional Services – Police Week May 11-17/14. No members will be in attendance this year.  
A. Reymer states that they will do something for Police Week but the majority of the focus will be with the booth at the Home and Garden show later this month.
- k) Ministry of Community Safety and Correctional Services – Ombudsman Investigation Into Use of Force & De-escalation Techniques. Filed.
- l) Ministry of Community Safety and Correctional Services – Dangerous Goods Transportation Act & Highway Traffic Act. Filed.
- m) Ministry of Community Safety and Correctional Services - Appointment of Special Constables (Hurst & Jones)

Moved by John Forsdike and Andy Anderson

Resolution 36-2014

That the Aylmer Police Services Board approves of the reappointment of Scott Jones and the appointment of Danny Hurst as Special Constable - part-time Court Security .  
All in favour, Carried.

- n) Ministry of Transportation – Provincial Offences Act & Associated Set Fines. Filed.

- 10. Outgoing Correspondence  
Mike Milner – OPP Framework Agreement  
Added homicide to this agreement.

- 11. Closed Session  
Personal matters about an identifiable individual, including municipal or local board employees.

Moved by Andy Anderson and John Forsdike

Resolution 37-2014

That the Aylmer Police Services Board adjourns to Closed Session at 7:30 p.m. for personal matters about an identifiable individual, including municipal or local board employees.  
All in favour, Carried.

Moved by John Forsdike and Andy Anderson

Resolution 38-2014

That the Aylmer Police Services Board do now rise from Closed Session at 7:45 p.m. with direction be given to the Chief of Police to commence the hiring process for a police cadet or 4<sup>th</sup> Class constable.  
All in favour, Carried.

- 12. Next Meeting Date  
May 12, 2014

- 13. Adjournment  
Chair D. LaPointe adjourns the meeting at 7:46 p.m.