

TOWN OF AYLMER  
POLICE SERVICES BOARD  
Wednesday, November 21, 2012  
Town Hall, Council Chambers  
4:00 p.m.

**Minutes**

1. Roll Call  
Present are: Andre Reymer, Chief of Police  
David LaPointe, Councillor  
John Vandermeersch, Councillor  
Penny Tolmie, Member  
Andy Anderson, Member  
John Forsdike, Member  
Bobbi Irwin, Secretary
2. Disclosure of Interest. None
3. Adoption of Minutes (October 10/12)  
Moved by John Vandermeersch and Penny Tolmie Resolution 47-12  
"That the Aylmer Police Services Board approves the October 10, 2012 minutes as written."  
All in favour, Carried.
4. Confirmation of Agenda  
Moved by John Forsdike and Andy Anderson Resolution 48-12  
"That the Aylmer Police Services Board includes the addition of a report from the Chair on the Fall conference to the agenda and moving the 2013 Budget to New Business."  
All in favour, Carried.
5. Delegation. None
6. Unfinished Business  
a) Records Retention  
Samples have been collected more to be received, a draft will be prepared for Board review.
7. New Business  
a) 2013 Budget  
Currently the increase for 2013 is 3.14. A. Reymer notes that he prefers to see the cost per household in calculations rather than the cost per capita.  
A discussion takes place on the officer population ratio.  
  
It is noted that the funds that are received through the municipal partnership program go back to the Town but not put into the police budget.  
  
Chair D. LaPointe states that in this economical climate the training budget for officers needs to be decreased. He seeks support in cutting back on training that is not mandatory through legislation.  
  
A. Reymer will review the courses for next year and provide a reduced amount for this line item  
It is noted that the courses are local which will help keep the cost down.  
  
Chair D. LaPointe also proposes reducing the Boards training account.  
  
A discussion takes place on the possible reduction of the legal fees account to \$5000.00.  
  
It is the consensus of the Board that J. Forsdike and A. Anderson meet with the Chief to discuss the 2013 proposed budget.
8. Reports  
a) Detailed Trial Balance  
On target, big increase in revenues for 2013.

A discussion takes place respecting the financial aspects of the police station noting that the structure itself is the responsibility of the Town and the content would be the responsibility of the police budget.

A. Reymer notes that he is still reviewing the possibility of an alternative dispatch service and is looking at what type of connections would be required.

- b) Detailed Budget Report (Police, PSB, Capital)  
No major concerns noted.
- c) Quarterly Police Report  
There has been an increase in crime stoppers reporting, we have received a lot of drug complaints. The website is now up and running.  
We have had a lot of foot beat at the schools with zero tolerance where drugs are involved. The R.I.D.E program is on target. We had over 70 visitors at the station during the Doors Open event this year.  
Officers have taken training in assault and human trafficking.  
Received 26 - 911 calls which is fairly typically, very few are legitimate.  
We have not received an engineering report on the station as of yet.
- d) Chief's Report  
A. Reymer reviews his report noting that the surveys for the business plan are coming in.
- e) Chief's Hours  
A. Reymer reports on meetings and events attended.
- f) Policies - Updated Board Policy LE-036, refer to item # b) under correspondence.  
Included Child luring

Moved by Penny Tolmie and Andy Anderson

Resolution 49-12

"That the Aylmer Police Services Board accepts the update to policy LE-036 as presented by the Chief of Police."

All in favour, Carried.

#### 9. Correspondence (Incoming)

- a) Ministry of Community Safety and Correctional Services, re: Crime Prevention Week. Filed.
- b) Ministry of Community Safety and Correctional Services, re: Amended Child Pornography Guideline, Note: Policy LE-036 as provided by Chief Reymer.
- c) Ministry of Community Safety and Correctional Services, re: Equal Opportunity, Discrimination and Workplace Harassment Prevention Guideline: & newly developed Workplace Violence Prevention. Filed.
- d) Ministry of Community Safety and Correctional Services, Leadership Speaker Series. Filed.
- e) Ministry of Community Safety and Correctional Services, re: Review of the Constable Selection System Police Constable Task List, Request for Subject Matter Experts. Filed.
- f) Ministry of Community Safety and Correctional Services, re: Outsourcing Communications Services to Owen Sound Police Services Board. A. Reymer gathering information and cost on this option.
- g) Ministry of Community Safety and Correctional Services, re: Saskatchewan Eliminating Val Tags. Filed.
- h) Ministry of Community Safety and Correctional Services, re: Amendments to Highway Traffic Act. O. Reg. 366/09. Filed.
- i) Ministry of Community Safety and Correctional Services, re: New Certificate of Disqualification, Applicability Drive while Disq Chart, Disqualification Drivers, Driver Record Info. Filed.
- j) Ministry of Community Safety and Correctional Services, re: New Regulation under Environmental Protection Act, Collection of Pharmaceuticals & Sharps. Filed.
- k) Ministry of Community Safety and Correctional Services, re: Ombudsman Report on OPP Handling of PTSD, emailed to members.
- l) Ministry of Community Safety and Correctional Services, re: Electronic ViCLAS Submission- Province Wide Roll Out. Filed.
- m) Sonja MacKenzie, re: Police Coordinated Bargaining presentation
- n) Sonja MacKenzie, re: Zone Meeting Date and New Executive. Filed.
- o) Chief Reymer, Christmas Greeting myFM. Filed.
- p) Violence Against Women, Services Elgin County, re: thank you letters to Chief Reymer & Andy Anderson. The Board commends these two for their participation in this event.
- q) Chair D. LaPointe, re: report on fall conference. One item that was discussed was the coordinating bargaining. OAPSB will be sending a representative to the Zone meeting to be held in January 2013. We need to ensure that should this project move forward that small municipalities will be represented and have a place at the table.

They are looking at having this in place to commence in January 2015.  
Board members are encouraged to read the Morden report which can be found on-line.

Correspondence Confirmation

a) Ontario Civilian Police Commission, re: 2011 Annual Report. Filed.

10. Closed Session

Personal matters about an identifiable individual, including municipal or local board employees.

Moved by John Forsdike and John Vandermeersch

Resolution 50-12

"That the Aylmer Police Services Board adjourns to Closed Session at 5:37 p.m.

For personal matters about an identifiable individual, including municipal or local board employees."

All in favour, Carried.

Moved by Andy Anderson and Penny Tolmie

Resolution 51-12

"That the Aylmer Police Services Board does now rise from Closed Session at 5:55 p.m. with no report."

All in favour. Carried

11. Next Meeting Date

December 12, 2012

12. Adjournment

Chair D. LaPointe adjourns the meeting at 5:56 p.m.