

TOWN OF AYLMER  
POLICE SERVICES BOARD  
Monday, November 17, 2014  
Town Hall, Council Chambers  
4:30 p.m.

Minutes

1. Present are: Andre Reymer, Chief of Police  
David LaPointe, Chair  
John Vandermeersch, Councillor  
John Forsdike, Member  
Andy Anderson, Member  
Bobbi Irwin, Secretary
2. Disclosure of Interest  
None.
3. Adoption of Minutes (Sept 15/14)  
Moved by John Forsdike and John Vandermeersch Resolution 54-2014  
That the Aylmer Police Services Board approves the September 15, 2014 minutes as written.  
All in favour, Carried.
4. Confirmation of Agenda  
Moved by Andy Anderson and John Vandermeersch Resolution 55-2014  
That the November 17, 2014 agenda be approved with the removal Jason Hedges under Delegation.  
All in favour, Carried.
5. Delegation  
Jason Hedges, Former Auxiliary Member  
A. Reymer notes that Mr. Hedges was unable to attend today's meeting.
6. Unfinished Business  
None.
7. New Business
  - a) Chief Reymer - New Violation Form and Fee Recovery Proposal  
A. Reymer states that they will be issuing tags which will appear like a regular ticket but will be used as a warning in order to allow people the opportunity to provide certain documentation and or repairs to their vehicle. When a vehicle has some type of violation and a ticket is issued, the owner will be given 72 hours to comply with the deficiencies. They must return to the police station with the proper documentation and or repairs and the ticket will be cancelled. They will however be charged an administration fee of \$10.00. If the person does not follow through with corrective action within the proper time frame they will receive a summons to court.  
  
We will need to amend by-law 2-2011 to include this fee structure and bring it to the next meeting for review.
  - b) Draft 2015 Budget  
A Reymer presents a draft of the 2015 budget which reflects a 1.23% higher increase than in 2014. If we include the 27<sup>th</sup> pay period this will reflect as a 3.9% increase. Every 13 years we encounter the addition of 1 pay period during the year.  
We will need some IT upgrades as some equipment is going on 5 years.  
We will purchase some body armour which will be designated to the cruiser and will go over the officers regular body armour when required.

8. Reports
  - a) Detailed Trial Balance (Sept/Oct)  
As presented by the Chief of Police.
  - b) Budget Report - Police, PSB, Capital  
No concerns it is in line with last years.
  - c) Quarterly Police Report (Aug/Sept)  
There has been a lot of facebook activity.
  - d) Chief's Report (Sept/Oct)  
A. Reymer provides a brief report.
  - e) Chief's Hours (Sept/Oct)  
As presented.
9. Correspondence (Incoming)
  - a) OAPSB – What's New on OAPSB Website. F.Y.I.
  - b) OAPSB – E-Newsletter – November. Filed.
  - c) OAPSB – Independent Citizen Governance of Police Reasons and Principals-Letter. Filed.
  - d) OAPSB – Independent Citizen Governance of Police Reasons and Principals-Document. Filed.
  - e) OAPSB – PSB Responsibility for Mental and Psychological Health in the Workplace. Filed.
  - f) OAPSB – Extending Provincial Appointments  
Clarification was provided that the current members will remain active until replaced.
  - g) OAPSB – Toronto Collective Bargaining Website. F.Y.I.
  - h) Safety Licensing Appeals and Standards Tribunals Ontario – Ontario Civilian Police Commission Rules of Practice 2014 Revision
  - i) Ministry of Community Safety and Correctional Services – Provincial Counter Terrorism Plan (PCTP) 2014 - Letter
  - j) Ministry of Community Safety and Correctional Services – Provincial Counter Terrorism Plan (PCTP) 2014 –Document
  - k) Ministry of Community Safety and Correctional Services – Release of Updated Provincial Counter – Terrorism Plan 2014
  - l) Ministry of Community Safety and Correctional Services – Seizure and Handling of Medications Illicit Drugs Substances from Death Scenes
  - m) Ministry of Community Safety and Correctional Services - Seizure and Handling of Medications at Death Scenes (Memorandum 14-06 replaces 10-15)
  - n) Ministry of Community Safety and Correctional Services – Response to Ken East regarding Extending Provincial Appointments
  - o) Ministry of Community Safety and Correctional Services – Court Security and Prisoner Transport Program – 2015/16 Agreement
  - p) Ministry of Community Safety and Correctional Services – Commendation Bill Gibson
  - q) Sergeant M. Knight – Letter of Resignation  
A. Reymer states that Sergenat Knight wanted to make his retirement public in order to thank everyone.
  - r) My-FM Radio – Christmas Greeting  
This will take place similar to the greeting provided last season. F.Y.I.
10. Outgoing Correspondence  
None.

Chair D. LaPointe thanks everyone for their assistance to the Police Services Board noting that he has gained a lot of respect for the members of the Association and the service they provide day to day to our community. It is hoped that the Association and the Board will maintain a positive direction during future negotiations.

Councillor J. Vandermeersch thanks the Chief, Officers and staff for their hard work, noting that his work on Council was the best times of his life and wishes everyone the best.

Thanks go to Craig Brandford of the Aylmer Express.

11. Closed Session

Personal matters about an identifiable individual, including municipal or local board employees.

Moved by Andy Anderson and John Forsdike

Resolution 56-2014

That the Aylmer Police Services Board adjourns to Closed Session at 5:24 p.m. for personal matters about an identifiable individual, including municipal or local board employees.

All in favour, Carried.

Moved by Andy Anderson and John Forsdike

Resolution 57-2014

That the Aylmer Police Services Board rises from Closed Session at 6:00 p.m. with the following two resolutions regarding personnel.

All in favour, Carried.

Moved by Dave LaPointe and Andy Anderson

Resolution 58-2014

That the Aylmer Police Services Board directs the Chief of Police to offer conditional employment to Charity Duckworth to the position of Cadet.

All in favour, Carried.

Moved by John Vandermeersch and John Forsdike

Resolution 59-2014

That the Aylmer Police Services Board approves the Chief of Police appointing John Klassen and Mathew Krahn as Auxiliary members for the Aylmer Police Service in December of 2014.

All in favour, Carried.

It is noted that the Chief of Police contract has been reviewed and resolved subject to signing.

12. Next Meeting Date

December 8, 2014

13. Adjournment

Chair D. LaPointe adjourns 6:04 p.m.