

TOWN OF AYLMER
POLICE SERVICES BOARD

Wednesday, October 10, 2012
Town Hall, Council Chambers
4:00 p.m.

Minutes

1. Roll Call
Present are: Andre Reymer, Chief of Police
David LaPointe, Chair
John Vandermeersch, Councillor
Penny Tolmie, Member
John Forsdike, Member
Bobbi Irwin, Secretary

Absent are: Andy Anderson, Member
2. Disclosure of Interest
None.
3. Adoption of Minutes (Sept. 12 /12)
Moved by Penny Tolmie and John Vandermeersch Resolution 43 - 2012
"That the Aylmer Police Services Board approves the minutes of September 12, 2012 as written."
All in favour, Carried.
4. Confirmation of Agenda
Moved by Penny Tolmie and John Forsdike Resolution 44 - 2012
"That the Aylmer Police Services Board approves the agenda for October 10, 2012 as prepared with the following additions: Performance Evaluation for the Chief under Unfinished Business, 2013 Budget under New Business and OMERS newsletter under Correspondence."
All in favour, Carried.
5. Delegation
None.
6. Unfinished Business
Performance Evaluation for Chief, outlining procedures, review of job description and skills inventory.
Item to be discussed under Closed Session.
7. New Business
a) 2013 Budget Estimation
Salaries are the largest component of the budget, the increase to OMERS has been factored in. We have not received any data on the CPP or extended health care rates as of yet. The estimated budget amount is currently under 3 percent but a lot of figures are based on 2012 data. Additional funds might be required for upgrades to computer infrastructure. A draft will be available for the next meeting.
8. Reports
a) Detailed Trial Balance
A brief discussion takes place regarding the report provided.
b) Detailed Budget Report
We are at 76% of the budget with the PSB at 63% of expenditures.
c) Quarterly Police Report
It is noted that the foot beat increased over last year, this has been an item of discussion for many years and it is good that we can increase police interaction with the public.
Violent crimes are the same as last year.
d) Chief's Report
Chief reviews his monthly report, no concerns noted.
e) Chief's Hours
As per report submitted.
9. Correspondence (Incoming)
a) OAPSB, re: Section 31 Fall Seminar (November 12 & 13, 2012)
It is agreed that A. Anderson will attend this seminar.

- b) Ministry of Community Safety and Correctional Services, re: Amendments to Domestic Violence Communications Dispatch Checklist and Companion Guide. It is noted that the Police Force Office Administrator is being trained in this.
- c) OAPSB, re: Training Grant Announcement
The Board is glad to see that funds have been designated to Board training.
- d) Ministry of Community Safety and Correctional Services, re: Canadian Police Information Centre. Filed.
- e) Ministry of Community Safety and Correctional Services, re: Advisory # 5: Police First Responders and Health Risks when Responding to Incidents Involving Hazardous Materials/Substances.
It is noted that discussions took place at the Council meeting respecting fire fighters and concerns for buildings that have solar panels on the roof. Policies will be put in place for dealing with this/
- f) OAPSB, re: Zone 6 Minutes and Agenda.
Chair D. LaPointe, John Forsdike, Penny Tolmie, and the Chief will attend.
- g) Ministry of Community Safety and Correctional Services, re: thank you letter from Allan Phibbs regarding Sergeant Knight. Chair D. LaPointe ask the Chief to pass along the Boards thanks for his role in this training.
- h) Chief A. Reymer, re: Red Laces.
The consensus of the Board is to purchase red laces for the officers to wear for this event.
- i) Chief A. Reymer, re: Community Survey
It is noted that the plan is to get the survey results prior to the committee group coming together. There will be 1000 survey's mailed out, 200 will be sent to Malahide residents.

Correspondence (Confirmation)

- a) Hicks Morley, re: Quarterly Report

Correspondence (outgoing)

- a) Letter respecting increasing cost of policing per OAPSB, D. McGunity

10. Closed Session

Moved by Penny Tolmie and John Vandermeersch Resolution 45 - 2012
 "That the Aylmer Police Services Board adjourns to Closed Session at 5:14 pm. for matters about an identifiable individual, including municipal or local board employees."
 All in favour, Carried.

Moved by John Forsdike and John Vandermeersch Resolution 46 - 2012
 "That the Aylmer Police Services Board does now rise from Closed Session from Closed Session at 5:30 p.m. with no report."
 All in favour, Carried.

11. Next Meeting Date

Wednesday, November 21/12

12. Adjournment

Chair D. LaPointe adjourns the meeting at 5:33 p.m.