

TOWN OF AYLMER  
POLICE SERVICES BOARD  
Tuesday, January 19, 2016  
Town Hall, Council Chambers  
5:00 p.m.

**Minutes**

1. Sheri Andrews, Chair  
Greg Currie, Mayor  
Bill Ungar, Member  
Andy Anderson, Member  
Andre Reymer, Chief  
Bobbi Irwin, Secretary
2. Disclosure of Interest  
None.
3. Adoption of Minutes  
a) Minutes of December 8, 2015 Resolution 1-2016  
Moved by Bill Ungar and seconded by Greg Currie  
That the Aylmer Police Services Board approves the December 8, 2015 minutes as written.  
All in favour, Carried.
4. Confirmation of Agenda  
Moved by Andy Anderson and seconded by Bill Ungar Resolution 2-2016  
That the Aylmer Police Services Board approves the agenda of January 19<sup>th</sup> with the following inclusions:  
Budget under 6. Unfinished Business and Board Training under 7.c) New Business.  
All in favour, Carried.
5. Delegation  
None.
6. Unfinished Business  
a) Business Plan  
A. Reymer notes that there were 325 surveys returned.  
The Business Plan Committee normally consists of members that would provide representation for schools, Ministry, the Association, Council and the Police Service Board.  
b) Budget  
We are now receiving information regarding benefits etc. so the initial budget will be adjusted to account for these updates.  
  
Bill Ungar and Greg Currie will assist with the budget and Andy Anderson will be the backup when required.
7. New Business  
a) Appointment of Chair  
A. Reymer opens the floor for nominations for Chair  
G. Currie nominates S. Andrews Seconded by A. Anderson  
S. Andrews agrees to let her name stand.  
A. Reymer opens the floor for nominations a second and third time.  
Seeing no further nomination S. Andrews accepts the position of Chair.  
b) Appointment of Vice-Chair  
A. Reymer opens the floor for nominations for Vice-Chair  
A. Anderson nominates B. Ungar, Seconded by G. Currie  
B. Ungar allows his name to stand.  
A. Reymer opens the floor for nominations a second and third time.  
Seeing no further nomination B. Ungar accepts the position of Vice-Chair.  
c) Board Training  
A. Reymer will check with Tom Gervais for availability for Board training.

8. Reports
  - a) Detailed Trial Balance  
Clarification is provided on a couple of the accounts.  
It is noted that the dispatching fee will be increasing, this is a multi-year contract.
  - b) Police Budget  
A discussion takes place regarding the postage cost for mailing the surveys in preparation for the business plan.
  - c) PSB Budget  
As presented.
  - d) Capital Budget  
As presented.
  - e) Quarterly Police Report  
This report ends in November with an increase of crime stoppers tips over last year.
  - f) Chief's Report  
As presented.
  - g) Chief's Hours  
A. Reymer worked an additional 6 hours during the month.
  
9. Correspondence (Incoming)
  - a) OAPSB – Kathy Wallace, no longer with the Ontario Association of Police Services Boards. Filed.
  - b) OAPSB – Spring Conference May 11-14, 2016 in Niagara Falls  
A discussion will take place at the next meeting regarding sending two members to the conference.
  - c) Councillor A. Oslach – Doors Open  
A. Reymer states that the Police Station has not been involved for a couple of years but perhaps we can have the Auxiliaries assist with hosting a BBQ or some other event.  
Councillor A. Oslach will be notified that they can include the Police Station as one of the venues.
  - d) MCSCS – New Regulations to Highway Traffic Act, Att. 1. Filed.
  - e) MCSCS – Training - Provincial Model for local Police/School Board Protocol, Att. 1 Ministry of Education. Filed.
  - f) MCSCS – Basic Constable Training Program May 4-July 28/16, Att. 1 Basic Training. Filed.
  - g) MCSCS – Accessible Parking Permit Program Enhancement & Supports, Att. 1 Service Ontario, Att. 2 Enforcement Guidebook. Filed.
  - h) MCSCS – Notification of Implementation of Dark Navy Blue Shirts, Att. 1 Dark Navy Uniform Shirts
  - i) MCSCS - Guidance Notes # 4, 12, 13 High Visibility, Att. 1 Ministry of Labour, Att. 2 Memorandum, Att. 3 Poster, Att. 4 Fall Protection. Filed.
  - j) MCSCS – Highway Traffic Act Amendment – Pedestrian Safety, Att. Memorandum, Att. 2 Ontario Court of Justice Set Fines. Filed.
  - k) MCSCS – Release of Agency Agreement Templates with Respect to Disclosure of Victims' Personal Information, Att. 1 Appendix 'A', Att. 2 Appendix 'B'  
Working on this – A Reymer
  - l) MCSCS – Staffing Changes – Ontario Major Case Management Unit. Filed.
  - m) MCSCS – Syrian Refugee Resettlement, Att. 1 Memo, Att. 2 Overview, Att. 3 Q & A  
It is noted that this provides some useful information.
  - n) MCSCS – Police Intervention at Provincial Correctional Facility, Att. 1 Police Memorandum, Att. 2 Contacts. Filed.
  - o) MCSCS – Occupational Stress/Post Traumatic Stress Disorder Program/Services Att. 1 Jurisdictional Scan Survey. Filed.
  - p) MCSCS – Supervision of Intermittently Sentenced Offenders during the OPSEU Labour Disruption, Att. 1 Memorandum. Filed.
  - q) St. Thomas Public Health – Letter of Thanks to Cst. Marsha Geling
  - r) Johnstone & Cowling – December Newsletter. Filed.
  
10. Outgoing Correspondence  
None.
  
11. Closed Session  
Personal matters about an identifiable individual, including municipal or local board employees.

Moved by Greg Currie and seconded by Bill Ungar Resolution 3-2016  
That the Aylmer Police Services Board adjourns to Closed Session at 5:41 p.m. for a personal matters about an identifiable individual, including municipal or local board employees.  
All in favour, Carried.

Moved by Bill Ungar and seconded by Andy Anderson Resolution 4-2016  
That the Aylmer Police Services Board rises from Closed Session at 6:37 p.m. with the appropriate direction to Chief Reymmer for items involving personal matters about an identifiable individual, including municipal or local board employees.  
All in favour, Carried.

12. Next Meeting Date  
February 16<sup>th</sup>

13. Adjournment  
Moved by Greg Currie and seconded by Andy Anderson Resolution 5-2016  
That the Aylmer Police Services Board meeting adjourns at 6:43 p.m.  
All in favour, Carried.