

TOWN OF AYLMER  
POLICE SERVICES BOARD  
Tuesday, April 12, 2016  
Town Hall, Council Chambers  
5:30 p.m.

**Minutes**

1. Roll Call Sheri Andrews, Chair  
Greg Currie, Mayor  
Andy Anderson, Member  
Bill Ungar, Member  
Andre Reymer, Chief  
Bobbi Irwin, Secretary
  
2. Disclosure of Interest  
None
  
3. Adoption of Minutes
  - a) Minutes of March 8, 2016  
Moved by Andy Anderson and seconded Greg Currie Resolution 17-2016  
That the Aylmer Police Services Board approves the minutes of the March 8, 2016 meeting as written.  
All in Favour, Carried.
  
4. Confirmation of Agenda  
Moved by Greg Currie and seconded by Bill Ungar Resolution 18 -2016  
That the Aylmer Police Services Board approves the April 12, 2016 agenda with the removal of Christine Scrimgeour as a delegation and the addition of Ray Kaastra under Closed Session.
  
5. Delegation  
None.
  
6. Unfinished Business
  - a) Business Plan  
A. Reymer reviews the power point presentation for the public meeting on April 14<sup>th</sup>.  
Notice of the meeting has been placed on the website and will be in Wednesday's newspaper.  
Interested stake holders are Police Service Board members, Town Council members, Schools, BIA, MCCS, and the general public. The meeting will be held at the Old Town Hall Theatre.  
A. Anderson states that the purpose of the meeting is for Business Plan and hopefully will not be the focus of other issues.
  
  - b) Budget for 2016  
Approved by Town Council.
  
  - c) By-Law – Board Governance - Review  
There will be one more addition to the By-law and then it will be put on the May agenda for first and second reading.
  
7. New Business  
None.
  
8. Reports
  - a) Detailed Trial Balance
  - b) Police Budget  
There have been a lot of expense put into the 2011 cruiser, it has reached its life expectancy and we plan on replacing it this year.
  - c) PSB Budget
  - d) Consolidated Budget – lumped together
  - e) Quarterly Report  
There were community events taking place as well as the annual training.  
The R.I.D.E. grant runs from April to April.

The Use of Force training is conducted in house with the O.P.P.

f) Chief's Report  
As presented to the Board.

g) Chief's Hours  
The Chief's hours will be included with next month's report.

A. Reymer seeks Board approval to apply for grant money in order to obtain a license plate recognition unit. The cost of this technology is \$38,000.00, however no municipal funds will be spend to purchase this unit.

Moved by Andy Anderson and Seconded by Greg Currie Resolution 19-2016  
That the Aylmer Police Services Board supports the Chief's recommendation to apply for the 'Proceeds of Crime' grant application for the purpose of obtaining a License Plate Reader.  
All in favour, Carried.

A. Reymer states that 'Carding' is now a regulation so the Board will need to have a policy in place. We must provide the training and have it implemented by January 17, 2017.

9. Correspondence (Incoming)

a) OAPSB – Zone Meeting April 27/16 Windsor

Bill Ungar will be attending this meeting as he is on the Board of Directors for Zone 6.

b) OAPSB – Final Regulations Regarding Police Street Checks

c) OAPSB – Spring Conference May 13/16 – Niagara

Chair Andrews and Bill Ungar will both attend this conference. Chair Andrews notes that she had attended the March 18<sup>th</sup> meeting in Stratford and they are still looking for input to the implementation of the Strategies For Safer Ontario

d) OAPSB – Sponsorship Opportunities. Filed.

e) OAPSB – Fred Kaustinen – Police Governance Reform – Age of Enlightenment. Filed.

f) MCSCS – Changes to Commercial Vehicle Operators Registration and Registration & Licencing System of Ontario. Filed.

g) MCSCS – Safer Vital Community Grant. Filed.

h) MCSCS – Proceeds of Crime – Front Line Policing Grant

i) MCSCS – Ontario Police Communicators Conference at OPC May 29-31/16. Filed.

j) MCSCS – Major Case Management, Pursuant to Reg. 354/04. Filed.

k) MCSCS – Extend Closing Date on Written Submission on Strategy For A Safer Ontario

l) MCSCS - Strengthening Ontario Smoking and Vaping Laws. Filed.

m) MCSCS – Collection of Identifying Information – Prohibitions & Duties. Filed.

n) MCSCS – Constable Selection System, Guidelines for Examining Physicians. Filed.

o) Letter from Councillor T. McDonald – Overtime

A. Reymer notes that all of the information is there and documented. The financial annual report is published on line. All of the hours paid out at the end of the year is to cover bank time etc. This account is subject to the Auditors review each year.

p) Letter from Chief Reymer – Completion of Probation for Constable Duckworth.

The Board extends congratulations to Constable Duckworth on the completion of her probationary period.

q) Email from Chief Reymer – Uniform Alternative – Hat

A. Reymer notes that he had checked with his peers on utilizing the new hat prior to it's implementation. To date we have received very positive feedback from the Officers and the public. Staff has been given the option of wearing the ball cap; it should be cooler during the summer months. The original uniform hat must be worn for official ceremonies etc.

r) Advertising – Business Plan Public Meeting

Already discussed previously in the meeting.

s) Ad in Aylmer Express – Praise for Police during Funeral Procession

Chair Andrews's notes that this letter solidifies what our small town offers and the respect that our service displays.

A. Reymer states Jim Allen started this practice many years ago and it has remained in place once that time.

Mayor Currie notes that this practice has been lost in most other communities.

t) Letter from VON – Thank you to Chief Reymer 'March for Meals' event. Filed.

- u) Hicks Morley - Amend Employment Standards. Filed.
- v) Hicks Morley – Bill 132, Sexual Violence and Harassment Action Plan. Filed.

10. Outgoing Correspondence  
None.

11. Closed Session

Personal matters about an identifiable individual, including municipal or local board employees.

Moved by Bill Ungar and Greg Curried Resolution 20-2016

That the Aylmer Police Services Board adjourns to Closed Session at 6:14 p.m. for matters of a personal nature.

All in Favour, Carried.

Moved by Bill Ungar and seconded by Greg Currie Resolution 21-2016

That the Aylmer Police Services Board rise from Closed Session at 7:15 p.m. with no report.

All in favour, Carried.

12. Next Meeting Date  
May 10, 2016

13. Adjournment Moved by Greg Currie and Bill Ungar Resolution 22-2016  
That the Aylmer Police Services Board does now adjourn at 7:30 p.m.  
All in favour, Carried.