

TOWN OF AYLMER
POLICE SERVICES BOARD
Tuesday, February 14, 2017
Town Hall, Council Chambers
5:30 p.m.

Minutes

1. Roll Call
Sheri Andrews, Chair
Greg Currie, Mayor
Bill Ungar, Member
Andy Anderson, Member
Andre Reymer, Chief
Bobbi Irwin, Secretary

2. Disclosure of Interest
None.

3. Adoption of Minutes
 - a) Minutes of January 10, 2017

Moved by Andy Anderson and seconded by Bill Ungar Resolution 6-2017
That the Aylmer Police Services Board adopts the minutes of January 10, 2017.
All in favour, Carried.

4. Confirmation of Agenda
Moved by Greg Currie and seconded by Andy Anderson Resolution 7-2017
That the Aylmer Police Services Board approves the agenda for February 14, 2017 with the following additions:
Ministry of Community Safety and Correctional Services – Reg 58/18 Collection of Identifying Information in Certain Circumstances – Public Education Campaign. Item 9. s)
Ministry of the Attorney General – Civil Remedies Grant - Item 7. f)
All in favour, Carried

4. Delegation
None.

5. Unfinished Business
 - a) O.P.P. Costing – Boards Position and Role
A. Reymer states that Pam Ford will be taking over for Mr. Hummel as he has announced his retirement. We have not received any word as to when Aylmer can expect their costing. We may require an Actuarial to provide some figures for us, however no other police service has had to go this route as of yet.
 - b) Owen Sound Dispatch
This issue has been resolved and will be removed from Unfinished Business.
 - c) Grant Application – P.E.D. See item b) in Correspondence.
Modernization Grant – As concerns for the purposed changes had echoed across the province they will continue with the current grant for 2017/18.

Moved by Greg Currie and seconded by Bill Ungar Resolution 8-2017
That the Aylmer Police proceed with the old system for applying for the C.P.P. Grant until such time as it is no longer available at which time the P.E.M. grant will be applied for.
All in favour, Carried.

7. New Business
 - a) Appointment of Board Chair
A. Reymer opens the floor for nominations for Chair
Andy Anderson nominates S. Andrews, Greg Currie seconds the nomination.

S. Andrews agrees to let her name stand.
A. Reymer opens the floor for nominations a second and third time.

Seeing no further nomination S. Andrews accepts the position of Chair.

- b) Appointment of Vice-Chair
A. Reymer opens the floor for nominations for Vice-Chair
Greg Currie nominations B. Ungar, Andy Anderson seconds the nomination
B. Ungar allows his name to stand.
A. Reymer opens the floor for nominations a second and third time.
Seeing no further nomination B. Ungar accepts the position of Vice-Chair.
- Moved by Andy Anderson Seconded by Greg Currie Resolution 9-2017
That the Aylmer Police Services Board appoint Sheri Andrews to the position of Chair and Bill Ungar to the position of Vice-Chair.
All in favour, Carried.
- c) Review Board's By-law
Moved by Greg Currie and seconded by Bill Ungar Resolution 10-2017
That following a review of the Board's procedural by-law 2016, it is the consensus of the Board that no changes are required to the By-law at this time.
All in favour, Carried.
- d) 2017 Budget
A. Reymer states that the budget has just recently been updated, noting that the operational is down 4.5 percent with non-operational at 3.25 percent.
- Moved by Bill Ungar and Seconded by Andy Anderson Resolution 11-2017
That the Aylmer Police Services Board forwards the 2017 Police budget to Town Council as presented to the Board on February 14, 2017.
All in favour, Carried.
- e) Health and Safety Policy Statement
Moved by Bill Ungar and Seconded by Andy Anderson Resolution 12-2017
That the Aylmer Police Services Board acknowledges the requirements for the development of a 'Plan for First Responders'.
All in favour, Carried.
- f) Ministry of the Attorney General – Civil Remedies Grant – Licence Plate Recognition
The grant money for the Licence Plate Recognition must be spent, invoiced and installed prior to the end of March. The computer system will be installed and dedicated to 1 vehicle only. The data will be updated daily so we will have current information. There is no other device currently in Elgin County.
8. Reports
- a) Detailed Trial Balance
Promotional expenses for the Zone meeting to be held on April 19th at 8:00 a.m. at the Saxonia Hall and for the Home and Garden Show on March 24 – 26.
- b) Police Budget
The budget is currently at 98 percent.
- c) PSB Budget
No concerns.
- d) Quarterly Report – Year end 2016
As presented noting several community events were attended.
A. Reymer notes we averaged approximately 200 more tickets being issued than previous year.
- e) Chief's Report
As presented.
- f) Chief's Hours
As presented.
9. Correspondence (Incoming)
- a) MCSCS – Ontario First Responders Act – Support Ontario First Responders Act.
A. Reymer notes the deadline of April 23rd for the Ministry of Labour which falls in with Health and Safety.

- b) MCSCS – 2017/18 PEM Grant Repurposing Update, PEM Grant - Update Options Att1, PEM Grant - Instructions and Guidelines Att2, PEM Grant - Effectiveness and Modernization Att3, PEM Grant – 2017/18 Application Forms Att4, PEM Grant – Project Budget Att5. FYI
- c) MCSCS – Grant Program Review – Strategy for a Safer Ontario. FYI
- d) MCSCS – Investigation and Report Firearms Discharge
A. Reymer states that we have had no incidents and the Board has a policy in place that directs the Chief to report back such occurrences to the Board.
- e) MCSCS – Protection of Persons Administering And Enforcing the Law. FYI
- f) MCSCS – Annual Report Collection Form for Section 25. FYI
- g) MCSCS - Ontario Police College Change to Postal Code. FYI
- h) OAPSB – New Minister for the Ministry of Community Safety and Correctional Services. FYI
- i) OAPSB – Updates to OAPSB Website.FYI
- j) OAPSB – Board E-Training Self Study Guide. FYI
- k) 150th Canada Day Celebrations – Parade
The consensus of the Board is that sponsorship is provided in the form of Officer coverage for this event.
- l) Hicks Morley – Quarterly Newsletter – January. FYI
- m) Hicks Morley – Minimum Standards Monitor. FYI
- n) Hicks Morley – Accommodation Training – March 9 in Toronto. FYI
- o) Hicks Morley – Workplace Investigation Training – April 11 in Toronto. FYI
- p) Hicks Morley – Attendance Management Training – April 20 in London. FYI
- q) German Canadian Club Board of Directors – Letter of Thanks to Police Service, provided R.I.D.E. program on New Years Eve.
- r) Resident – Letter of Thanks to Kevin Coudneys – from grateful citizen.
- s) MCSCS - Reg 58/18 Collection of Identifying Information in Certain Circumstances – Public Education Campaign. A. Reymer notes that the internal training was completed on Monday he also has taken the training. Some public education may be required as well to ensure there are no misunderstandings of the regulations.

10. Outgoing Correspondence
None.

11. Closed Session
Personal matters about an identifiable individual, including municipal or local board employees.

Moved by Greg Currie Seconded by Andy Anderson Resolution 13-2017
That the Aylmer Police Services Board does now adjourn to Closed Session at 6:43 p.m.
All in favour, Carried.

Moved by Greg Currie Seconded by Andy Anderson Resolution 14-2017
That the Aylmer Police Services Board does now rise from Closed Session at 8:10 p.m. with no report.
All in favour, Carried

12. Next Meeting Date
March 21, 2017

13. Adjournment
Moved by Bill Ungar Seconded by Andy Anderson Resolution 15-2017
That the Aylmer Police Services Board does now adjourn at 8:11 p.m.
All in favour, Carried.